

# Surveyor Special Permissions

Select Surveyors are given “Create” permission

- Create Permission grants that surveyors the ability to add a survey from the Survey Portal.
- A property and trade in the account as long as there is at least one

**Create A New Survey**

Cookeville

Select A Property to see trades.

- [5115] 032 COK Cookeville TN Cookeville Commons  
560 S Jefferson Ave STE B, Cookeville, TN 38501, USA
- ✓ [5261] Test Property One  
560 S Jefferson Ave STE+B%2C, Cookeville, TN 38501, USA
- [5262] Test Property Maintenance  
560 S Jefferson Ave STE C, Cookeville, TN 38501, USA

Select A Trade to create a new survey.

- [5440] Intrusion
- ✓ [7624] Doors
- [7627] HVAC
- [7628] Plumbing
- [7647] Dock
- [7649] Facilities
- [7651] Landscaping
- [7652] Misc

Due Date  
2021-11-25

Special Instructions

Property Address  
560 S Jefferson Ave STE+B%2C, Cookeville, TN 38501, USA

Send email to joe@sytewise.com

Create Survey

A surveyor can create a survey in the survey portal by searching for a property, selecting a trade and completing the form.

Select Surveyors are given “Edit”

# permission

- Edit permission grants that surveyor the ability to make changes to any of the fixtures or parts in the Property/Trade of an open survey.
- For fixtures
  - They can change the name or description.
  - They can also flag any fixture “This fixture DOES NOT EXIST!”
  - This does not delete the fixture but does add a pinned note to the fixture. “This fixture DOES NOT EXIST!”

Fixture HVAC PM 2021 2nd Qtr - Apr Close

HVAC PM 2021 2nd Qtr - Apr

HVAC PM 2021 2nd Qtr - Apr

Save Fixture  This fixture DOES NOT EXIST!

**Parts**

HVAC PM 2021 2nd Qtr - Apr HVAC PM 2021 2nd Qtr - Apr Edit Part

MFG: NA Modelno: NA

With "Edit" permission a surveyor can impose direct edits on the information in a fixture or part.

Revision #1

Created Thu, Nov 18, 2021 10:51 PM by Joe Smith

Updated Thu, Nov 18, 2021 11:01 PM by Joe Smith