

# Parts

## Parts are Where the Work Gets Done

Parts helps you track the components of your fixtures along with their repairs and updates. They are the pieces of your Fixtures that wear out, need adjustment, get updated, and generally need to be maintained.

### Actions can be Parts, Too!

Parts are mostly seen as the physical components of your Fixtures. But don't limit the usefulness of the Sytewise platform to only the physical parts of the system. Actions can be listed as parts also if you have a need or want to track them. Take Annual Fire Panel inspections for example, or Routine Maintenance. If you add Routine Actions to your Fixture, you can select them as a part that needs repair on a Work Order and keep track of their dates of service.

Examples of Actions that can be listed as a Fixture Part could be:

- Quarterly Filter Changes on HVAC Units
- Inspecting your Fire Extinguishers
- Annual Inspection of Backflow and Sprinkler Systems

### What are the Good Parts to Add to my Fixture?

Some Fixtures you may want to list all of the parts from the beginning. This can establish what type of equipment you have on site at a particular location. A Solid Waste Dumpster for Example, may have a lock on it, It may be in an enclosure, and that enclosure may have doors, or gates, or even a roof. Listing all of these items up front lets you easily access what type of equipment you have at that location.

Other Fixtures may be best served by only listing the parts that need and/or have been repaired. This can make it easy to see what work has been done on a Fixture and keep track of updated parts and warranty information. An HVAC unit is a good example of a Fixture with a lot of Parts. You may be tempted to add the Compressor part numbers and other common features that you want to track. The information can be helpful, but it can also make it less apparent what, if any parts have been replaced.

A good rule of thumb on when to add a part to a Fixture, if a part is an element of structure that isn't likely to change, and you will need to be able to recall and track, make it a part. If a part is something that can be updated, like firmware, or changed when it wears out, like a compressor on an HVAC system, wait until you actually need to change it to add it to the Fixture. This allows you to see at a glance what the permanent elements of your Fixture are while quickly establishing which parts have been serviced or replaced.

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